



KNM GROUP BERHAD

Registration No.: 200001018741 (521348-H)
(Incorporated In Malaysia)

ADMINISTRATIVE GUIDE FOR ANNUAL GENERAL MEETING (“AGM”)

Day & Date : Thursday, 5 June 2025
Time : 10.30 a.m.
Venue : Royal Ballroom 3, Palace of the Golden Horses,
Jalan Kuda Emas,
MINES Wellness City,
43300 Seri Kembangan,
Selangor Darul Ehsan.

Parking

1. You are advised to park your vehicle at Level LG and Level B, at the Palace of the Golden Horses.

Registration

2. Registration will start at 8.30 a.m. at the entrance of the Royal Ballroom 3, Ground Floor and will end at a time as directed by the Chairman of the meeting.
3. Please read the signage to ascertain where you should register yourself for the meeting and join the queue accordingly.
4. Please produce your original Identity Card (“IC”) to the registration clerk for verification. Please ensure that you collect your IC thereafter.
5. Upon verification, you are required to write your name and sign on the Attendance List placed on the registration table.
6. No person will be allowed to register on behalf of another person even by producing the original IC of that other person.
7. The registration counter will only handle verification of identity and registration. If you have any clarification or enquiry, please direct your enquiries to the assistants seated at the registration table.
8. No door gift will be provided to the members/proxies.

Refreshment

9. Coffee and tea will be served before the commencement of the 22nd AGM at the lobby area.

General Meeting Record of Depositors

10. For the purpose of determining a member who shall be entitled to attend the 22nd AGM, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd in accordance with Articles 78(i), 78(ii) and 78(iii) of the Company’s Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act, 1991 to issue a General Meeting Record of Depositors as at 29 May 2025. Only a depositor whose name appears on the Record of Depositors as at 29 May 2025 shall be entitled to attend the said meeting or appoint proxies to attend and/or vote on his/her behalf.

Proxy

11. A member entitled to attend, speak and vote is entitled to appoint proxy/proxies, to attend, speak and vote instead of him/her. If you are unable to attend the meeting and wish to appoint a proxy to vote on your behalf, please submit your Form of Proxy in accordance with the notes and instructions printed therein.
12. If you wish to attend the meeting yourself, please do not submit any Form of Proxy for the meeting that you wish to attend. You will not be allowed to attend the meeting together with a proxy appointed by you.
13. If you have submitted your Form of Proxy prior to the meeting and subsequently decided to attend the meeting yourself, please proceed to the registration table to revoke the appointment of your proxy.

Annual Report 2024 and Circular to Shareholders dated 30 April 2025 (“Circular 2025”)

14. The Annual Report 2024 and Circular 2025 are available on KNM Group Berhad’s website at www.knm-group.com under Investor Relations. If you wish to request for a printed copy of the Annual Report 2024 and/or Circular 2025, please forward your request by completing the Request Form provided by us. We will dispatch the Annual Report 2024 and/or Circular 2025 to you by ordinary post within four (4) market days from the date of receipt of your verbal or written request.

Enquiry

15. If you have any enquiry prior to the meeting, please contact the Company Secretarial office or our Share Registrar during office hours:

Secretarial office:

15 Jalan Dagang SB 4/1
Taman Sungai Besi Indah
43300 Seri Kembangan
Selangor Darul Ehsan
Telephone Number : 03-8946 3000
Fax Number : 03-8945 7719

Share Registrar:

Symphony Corporate Services Sdn Bhd
The Gamuda Biz Suites, S-4-04
Jalan Anggerik Vanilla 31/99
Kota Kemuning
40460 Shah Alam
Selangor Darul Ehsan
Telephone Number : 016-4397718
Fax Number : 03-5131 9134